



## OREGON SCHOOL BOARDS ASSOCIATION OSBA Policy Committee

Tuesday, February 27, 2024, 8:00 AM

*Via Zoom*

### Meeting Minutes

*OSBA board members in attendance at meeting start:* Chris Cronin; Kris Howatt; Dawn Watson; Sami Al-Abdrabbuh.

*OSBA staff in attendance at meeting start:* Acting Executive Director, Emielle Nischik, Chief Legal Counsel and Interim Deputy Executive Director, Haley Percell, Director of Policy Services, Spencer Lewis, Senior Policy Administrative Assistant, Colleen Allen.

**Chair Chris Cronin called the meeting to order at 8:02 a.m.**

I. Welcome and roll call

Roll call was taken, and a quorum was present.

Chris welcomed everyone and thanked them for being present.

II. Approve agenda

**Motion: Kris Howatt moved the committee to approve the agenda as presented. Seconded by Dawn Watson.**

**There being no votes in opposition, the motion passed unanimously.**

III. Potential Policies for the March Board Meeting

III.A. Policy 4800: Expense Reimbursement – Directors of the Board

III.B. Policy 7100: Definitions

III.C. Policy 7360: Family Illnesses and Medical Leave

III.D. Policy 7750: Whistleblower and Nonretaliation

Chris introduced Director Lewis.

Conflict of Interest: Director Lewis declared a potential conflict of interest due to being an OSBA employee and proposing an update to OSBA Personnel Policies. Appropriate notice has been provided to necessary OSBA Administration.

The committee considered the potential updates to the following policies:

1. Policy 4800: Expense Reimbursement - Directors of the Board
2. Policy 7100: Definitions
3. Policy 7360: Family Illnesses and Medical Leave
4. Policy 7750: Whistleblower and Nonretaliation

The committee came to the consensus to recommend Policy 4800: Expense Reimbursement - Directors of the Board; Policy 7100: Definitions; Policy 7360: Family Illnesses and Medical Leave to

the OSBA Board. Policy 7750: Whistleblower and Nonretaliation will be referred to outside legal counsel.

#### IV. Other Priority Policies (to be done prior to general review)

##### Open for suggestions

The committee discussed prioritizing policies for review and came to the consensus that they would defer to staff recommendations.

#### V. Timeline and Process for Rewrite

The committee discussed the timeline and process of the rewrite and came to consensus that the policy manual would be reviewed by sections in monthly meetings.

#### VI. Questions and Answers

The committee engaged in a brief questions and answer period.

#### VII. Meeting adjourns

**The meeting was adjourned at 9:32 a.m.**